



Central West Virginia Regional Airport Authority
100 Airport Rd, Suite 175 – Charleston, WV 25311-1080
Phone: 304-344-8033 Fax: 304-344-8034
www.yeagerairport.com

MINUTES OF THE MEETING OF THE
BOARD OF MEMBERS OF THE
CENTRAL WEST VIRGINIA REGIONAL AIRPORT AUTHORITY

The meeting of the Board of Members of the Central West Virginia Regional Airport Authority (“CWVRAA” or “Board”) was held in the Public Use Conference Room in the Airport Director’s Office, West Virginia International Yeager Airport (“CRW” or “Airport”), Charleston, West Virginia, and via video conferencing, on March 27, 2024, beginning at Noon, pursuant to proper notice to the public and media.

Board Members Present: A roll call was taken, and the following Members were present: Ed Hill, *representing the Kanawha County Commission*, appearing in person; James Dodrill, *representing the Putnam County Commission*, appearing in person; Andrew Jordon, *representing the Kanawha County Commission*; appearing via video conferencing; Lisa Pack, *representing the Kanawha County Commission*, appearing in person; Col. Bill Peters, *Ex-Officio*, appearing in person; Trip Shumate, *City of Charleston*, appearing in person; General Allen Tackett, *representing the Kanawha County Commission*, appearing in person; and, Dr. Lew Whaley, *representing the City of Charleston*, appearing in person.

Board Members Absent: Brian Abraham, *representing Governor Jim Justice*; Mara Boggs, *representing the Kanawha County Commission*; Todd Goldman, *representing the Kanawha County Commission*; Allen Holder, *representing the Lincoln County Commission*; Archie Hubbard, *representing the Boone County Commission*; Rodney LeRose, *representing the Nicholas County Commission*; Bernie Wehrle, *representing the Kanawha County Commission*; and, Lance Wheeler, *representing the Kanawha County Commission*.

Also Present: Dominique Ranieri, *Airport Director and Chief Executive Officer*; LJ Marciano, *Chief Operating Officer*; Josh Potter, *Chief Financial Officer*; Paige Withrow, *Chief Marketing Officer*; Jennifer Kuhns, *Operations Auditor*; Officer Brian Jones, Barbara Matthey, *Executive Secretary*; Mychal Schulz, *Babst Calland*; Mara Thompson, *ADC*; Alan Peljovich, *ADC*; Joe Reidy, *Three Point Strategies*, Rick Steelhammer, *Gazette-Mail*; and Katherine Sheldon, *Metro News*.

Chairman Hill called the meeting to order at 12:00 P.M.

Approval of February 28, 2024, Board Meeting Minutes: Chairman Hill presented the minutes of the February 28, 2024, Board Meeting for approval. A motion was made to approve the minutes of the February 28, 2024, Board Meeting by Mr. Shumate, seconded by Mrs. Pack, and was unanimously approved.

Airport Director & CEO's Report – Director Ranieri reported to the Board the following: there will be a celebration for Hercules who is turning 7 at the Kanawha County Public

Library; there are two new CRW Team members, Jennifer Kuhns, Operations Auditor, and a new wildlife canine that will be introduced at a later date; there is a Pop Up TSA Pre✓ Enrollment Event happening on April 8 through the 12th; Breeze flights will begin on May, 10, 2024 to MYR and TPA; the WVDOT Airport Road work is complete; parking cameras have been installed for a trial run. Director Ranieri also updated the Board regarding government affairs and EIS, sharing that the runway project is on pause but the Terminal Improvement Project will continue to be sought after.

General Counsel Report – Mr. Schulz presented his report to the Board. In the past month Babst Calland has assisted with the analysis of various employment, operational, and leasing matters; continues to work with litigation counsel in an employment matter; assisted in drafting a demand letter to a contractor for fulfillment of a warranty claim; worked on the acquisition of the “flycrw.com” domain; provided training to all Board members about their duties and responsibilities to the Authority; and, informed the Board that oral argument has been set in the matter pending before the Fourth Circuit Court of Appeals for May 7, 2024.

Construction Report – Ms. Thompson of ADCI presented to the Board the progress of the following construction projects: Beta eVTOL Charger; Marshall University Additional Hangar; Improve Airport Drainage Project - Phase 1; GA Apron Expansion; Maintenance and Public Safety Facility; Shooter Detection System; the Snow Removal Equipment Acquisition; and Terminal Roof Repairs, Phase 1.

Finance – Mr. Potter reported to the Board that there was an expected loss in February, but the overall numbers still look good. The Airport drew down \$2.1 million in federal relief funds for parking and investing. Mr. Potter stated that at the end of February the Airport had a little over \$7.7 million cash on hand of which almost \$6.7 million are restricted funds.

Military Affairs and Public Safety Report – Col. Peters reported to the Board that fuel sales to the military over the past month were approximately 2,900 gallons of fuel from 12 fuel stops from 11 units. Home Base is working with different units to establish future training and starting in June there should be twenty T6 aircraft coming for 6 weeks. Col Peters also informed the Board that there is now a flight school out of Mallory.

Ad Hoc General Aviation Report – Mr. Dodrill reported that because of the increasing use of the skys around the Airport by the military and Marshall Flight School, Marshall has been discussing with ATC about expanding and adding additional practice areas. Mr. Dodrill also reported that a person utilizing the Capital Jet Center has complimented them on the level of service he is receiving there.

Marshall University Bill Noe Flight School Update – Mr. Doddrill reported to the Board that Ms. Ritter was with the FAA who is conducting an audit of the flight school program; the Helicopter is delayed due to the paint job taking a little longer than anticipated; between September and the end of the year, Marshall will be receiving four new SR20 aircraft; Marshall is preparing to open two satellite campuses, one being in West Liberty, as well as placing a SR20 at that location; Marshall will have the largest enrollment coming this fall; Marshall will also be adding to the curriculum a drone program which is geared to first responders and emergency services and the use of unmanned aerial vehicles.

Action Items:

Division of Multimodal Transportation Facilities Grant for Project Number CWVR0832024, FAA Project 3-54-0003-083-2024 – (\$22,750.00) - De-Ice Truck – Director Ranieri presented to the Board the Division of Multimodal Transportation Facilities Grant for Project Number CWVR0832024, FAA Project 3-54-0003-083-2024 - \$22,750.00 – De-Ice Truck. After a brief discussion, a motion for the Board to approve Chairman to sign the Division of Multimodal Transportation Facilities Grant Agreement for Project Number CWVR0832024 was made by General Tackett, seconded by Dr. Whaley, and unanimously passed.

Central West Virginia Airport Authority’s Title VI Plan (2024 to 2027) - Director Ranieri presented Central West Virginia Airport Authority’s Title VI Plan (2024 to 2027). After a brief discussion, a motion for the Board to adopt the Central West Virginia Regional Airport Authority’s Title VI Plan (2024 to 2027), per DOT Order 1000.12C, “The Department of Transportation Title VI Program” regarding Nondiscrimination in Federally-Assisted Programs through the Federal Aviation Administration (FAA), subject to legal counsel approval, was made by Mr. Dodrill, seconded by Mr. Shumate, and unanimously passed.

Settlement and Release - Flycrw.com Domain – After a brief explanation from Mr. Schulz, a motion for the Board to approve the Chairman to sign a written settlement agreement, subject to review and approval of counsel, was made by Dr. Whaley, seconded by Mrs. Pack, and unanimously passed.

There being no further business to discuss, the meeting adjourned at 12:38 P.M.

The next meeting is scheduled for April 24, 2024, at Noon.



Ed Hill, Chairman



James Dodrill, Vice Secretary