



Central West Virginia Regional Airport Authority
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MINUTES OF THE MEETING OF THE BOARD OF MEMBERS OF THE CENTRAL WEST VIRGINIA REGIONAL AIRPORT AUTHORITY

The meeting of the Board of Members of the Central West Virginia Regional Airport Authority (“CWVRAA” or “Board”) was held in the Public Use Conference Room in the Airport Director’s Office at West Virginia International Yeager Airport (“CRW” or “Airport”), Charleston, West Virginia, and via video conferencing on February 28, 2024, beginning at Noon pursuant to proper notice to the public and media.

Board Members Present: A roll call was taken, and the following Members were present: Trip Shumate, *representing the City of Charleston*, appearing in person; James Dodrill, *representing the Putnam County Commission*, appearing in person; Allen Holder, *representing the Lincoln County Commission*, appearing in person; Lisa Pack, *representing the Kanawha County Commission*, appearing in person; Col. Bill Peters, *Ex-Officio*, appearing in person; General Allen Tackett, *representing the Kanawha County Commission*, appearing in person; Bernie Wehrle, *representing the Kanawha County Commission*, appearing via video conferencing; and Dr. Lew Whaley, *representing the City of Charleston*, appearing in person.

Board Members Absent: Brian Abraham, *representing Governor Jim Justice*; Mara Boggs, *representing the Kanawha County Commission*; Todd Goldman, *representing the Kanawha County Commission*; Ed Hill, *representing the Kanawha County Commission*; Archie Hubbard, *representing the Boone County Commission*; Andrew Jordon, *representing the Kanawha County Commission*; Rodney LeRose, *representing the Nicholas County Commission*; and Lance Wheeler, *representing the Kanawha County Commission*.

Also Present: Dominique Ranieri, *Airport Director and Chief Executive Officer*; LJ Marciano, *Chief Operating Officer*; Andrew Gunnoe, *Chief Development Officer*; Josh Potter, *Chief Financial Officer*; Paige Withrow, *Chief Marketing Officer*; Eric Johnson, *Chief of Police*; Barbara Matthey, *Executive Secretary*; Mychal Schulz, *Babst Calland*; Austin Rogers, *Babst Calland*; Mara Thompson, *ADC*; Rick Steelhammer, *Gazette-Mail*; Katherine Sheldon, *Metro News*; and, Phillip Tucker, *Air Traffic Control*.

Vice Chairman Shumate called the meeting to order at 12:00 P.M.

Approval of January 24, 2024, Board Meeting Minutes: Vice Chairman Shumate presented the minutes of the January 24, 2024, Board Meeting for approval. A motion was made to approve the minutes of the January 24, 2024, Board Meeting by Mr. Dodrill, seconded by Mrs. Pack, and was unanimously approved.

Airport Director & CEO's Report – Director Ranieri presented the following to the Board: The West Virginia International Yeager Airport Police Department swore in three new police officers this month. Director Ranieri discussed attending the ACI-NA 2024 CEO Forum and the information that was gleaned from that meeting. March will be a busy month with upcoming events, including Charleston Area Alliance – Elevation's Luncheon, where Director Ranieri will be the guest speaker; and Hercules' Birthday celebration at the Kanawha County Public Library. Director Ranieri reported that Airport Road would be undergoing some work by the WVDOT for the next few weeks, which will lead to delays coming and going from the Airport. The FBI will be conducting Active Shooter Training for the employees of the Airport. Director Ranieri announced that Josh Potter is CRW's newest C.M. Mr. Gunnoe then gave the Board the latest Legislative Update. Mr. Gunnoe also informed the Board that the Airport Manager's Association has a scholarship program for anyone interested in the field of aviation. The scholarship deadline is March 31st.

General Counsel Report – Mr. Schulz presented his report to the Board. In the past month, Babst Calland has assisted with the analysis of various employment, operational, and leasing matters; continues to work with litigation counsel in an employment matter; filed the complaint for acquisition of the "flycrw.com" domain; and informed the Board that oral argument has been set in the matter pending before the Fourth Circuit Court of Appeals.

Construction Report – Mara Thompson of ADCI presented to the Board the progress of the following projects: Beta eVTOL Charger; Marshall University Additional Hangar; Improve Airport Drainage Project - Phase 1; GA Apron Expansion; Maintenance and Public Safety Facility; Deicing Grust Acquisition; Shooter Detection System; and the Snow Removal Equipment Acquisition.

Finance – Mr. Potter reported to the Board that there appears to be a loss for the month of January due to a once-a-year payment to employees for accrued sick leave; however, the overall numbers look good. The Airport did draw down federal relief funds for marketing and parking, leaving a little under \$1.5 million left in federal funding to draw down. Mr. Potter stated that at the end of January, the Airport had a little over \$7.1 million cash on hand, of which almost \$6.2 million is restricted funds.

Military Affairs and Public Safety Report – Col. Peters reported to the Board that fuel sales to the military over the past month were approximately 24,300 gallons of fuel from 12 fuel stops from 13 units. Home Base is working with different units to establish future training. Col Peters also informed the Board that there is now a flight school out of Mallory.

Ad Hoc General Aviation Report – There was no report for this month.

Marshall University Bill Noe Flight School Update – Mr. Doddrill reported to the Board that Ms. Ritter was in California at the 2024 Helicopter Association International Heli-Expo as well as working with getting the Airbus from California to West Virginia in a few weeks; Marshall is already showing strong enrollment for the fall semester, and the school is still early in the enrollment process; the school received a new SR20 aircraft in December and will be receiving two more by the end of this year; Marshall is preparing to open the

two satellite locations in the Northern Panhandle and the Eastern Panhandle in the fall, and adding drone training to the curriculum, also starting in the fall.

Action Items:

FAA Reimbursable Agreement – GA Apron Expansion – Director Ranieri presented to the Board the FAA Reimbursable Agreement – GA Apron Expansion. After a brief discussion, a motion for the Board to approve the Chairman to sign the reimbursable agreement with the FAA relating to the GA Apron Expansion project, subject to legal counsel approval, was made by General Tackett, seconded by Mr. Holder, and unanimously passed.

Assignment and Assumption of Lease and Consent to Assignment and Assumption of Lease by and between RESERVE OIL & GAS INC., PILLAR FUND 4 LLC, and CWVRAA – Director Ranieri presented the Assignment and Assumption of Lease and Consent to Assignment and Assumption of Lease by and between RESERVE OIL & GAS INC., PILLAR FUND 4 LLC, and CWVRAA. After a brief discussion, a motion to approve the Chairman to execute the Assignment and Assumption of Lease and Consent to Assignment and Assumption of Lease was made by General Tackett, seconded by Dr. Whaley, and unanimously passed.

There being no further business to discuss, the meeting adjourned at 12:34 P.M.

The next meeting is scheduled for March 27, 2024, at Noon.



Trip Shumate, Vice Chairman



James Dodrill, Vice Secretary