



Central West Virginia Regional Airport Authority

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December 1, 2023

## PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, December 6, 2023, at noon**, in the Public Use Conference Room, of the Airport Director's Office, West Virginia International Yeager Airport, Charleston, West Virginia.

Dominique Ranieri  
Airport Director & CEO



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## **Board Meeting AGENDA December 6, 2023, at Noon**

- I. **Call to Order** [Presenter: Chairman, Ed Hill]
- II. **Roll Call** [Presenter: Barbara Matthey]
  - A. Introduction of Guests
- III. **Approval of October 25, 2023, Board Meeting Minutes**
- IV. **Airport Director & CEO's Report** [Presenter: Dominique Ranieri]
  - A. Capital Jet Center, Development, Maintenance, Marketing, Operations, Personnel, and Police Reports are included in your packet for review.
  - B. Annual Performance and Salary Review of Airport Director [Presenter: Chairman, Ed Hill]  
**ACTION DESIRED:** Action may be taken based on discussion.
- V. **General Counsel's Report** [Presenter: Mychal Schulz, Esquire]
- VI. **Construction Report** [Presenter: Maj. Gen. Tackett (Ret.)]
  - A. Program Management Update [Presenter: Alan Peljovich, Mara Thompson]
- VII. **Finance Report** [Presenter: Josh Potter]
  - A. Net Operating Income Statements
  - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- VIII. **Military Affairs and Public Safety Report** [Presenter: Col. Bill Peters]
- IX. **Ad Hoc General Aviation Report** [Presenter: Jim Dodrill]
  - A. **Marshall University Bill Noe Flight School Update**
- X. **Action Items:**
  - A. **Holiday Gift for Employees**  
**ACTION DESIRED:** As recommended by the Personnel Committee, holiday gift of a \$200 Walmart Gift card for full-time employees and a \$100 Walmart gift card for part-time employees.
  - B. **Airport Director Employment Agreement**  
**ACTION DESIRED:** As recommended by the Personnel Committee, approval for the Charman to sign the Employment Agreement with the Airport Director & CEO.
  - C. **FAA Grant 3-54-003-083-2024 – De-Ice Truck**  
**ACTION DESIRED:** A motion for the Board to approve Chairman Hill to execute FAA Grant Agreement for acquisition of deicing truck in the amount of \$455,000.00.
  - D. **FAA Grant – Drainage and Slip Repair Design**  
**ACTION DESIRED:** Motion to apply for FAA Grant and authorization for the Chairman to sign grant award agreement for drainage and slip repair design, and for authorization for the Chairman to execute

design phase agreements with HDR and ADCI pending receipt of a grant, subject to legal counsel approval.

XI. **Adjournment**

Reminder: The next Board meeting is January 24, 2024, at noon.