



Central West Virginia Regional Airport Authority

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www.yeagerairport.com

September 22, 2023

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, September 27, 2023, at noon**, in the Public Use Conference Room, of the Airport Director's Office, West Virginia International Yeager Airport, Charleston, West Virginia.

Dominique Ranieri
Airport Director & CEO



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Board Meeting AGENDA September 27, 2023, at Noon

- I. **Call to Order** [Presenter: Chairman, Ed Hill]
- II. **Roll Call** [Presenter: Barbara Matthey]
 - A. Introduction of Guests
- III. **Approval of August 23, 2023, Board Meeting Minutes**
- IV. **Approval of August 29, 2023, Special Board Meeting Minutes**
- V. **Airport Director & CEO's Report** [Presenter: Dominique Ranieri]
 - A. Capital Jet Center, Development, Maintenance, Marketing, Operations, Personnel, and Police Reports are included in your packet for review.
- VI. **General Counsel's Report** [Presenter: Katrina Bowers, Esquire]
 - A. Discuss pending lawsuit - Corotoman, Inc. v. Central West Virginia Regional Airport Authority, with legal counsel.
ACTION DESIRED: Action may be taken based on discussion.
- VII. **Construction Report** [Presenter: Maj. Gen. Tackett (Ret.)]
 - A. Program Management Update [Presenter: Alan Peljovich, Mara Thompson]
- VIII. **Finance Report** [Presenter: Todd Goldman]
 - A. Net Operating Income Statements
 - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- IX. **Military Affairs and Public Safety Report** [Presenter: Col. Bill Peters]
- X. **Ad Hoc General Aviation Report** [Presenter: Jim Dodrill]
 - A. **Marshall University Bill Noe Flight School Update** [Presenter: Nancy Ritter]
- XI. **Action Items:**
 - A. **Revised Employee Handbook**
ACTION DESIRED: As recommended by the Personnel Committee, motion to approve the revised Employee Handbook.
 - B. **Hangar Lease Agreement with Cheyenne Air LLC – Hangar 2.**
ACTION DESIRED: As recommended by the Ad Hoc General Aviation Committee, a motion to approve the Hangar 2 Lease Agreement with Cheyenne Air LLC.
 - C. **Division of Multimodal Transportation Facilities Grant for Project Number CWVR0812024, FAA Grant Number 3-54-0003-081-2023, for \$55,556.00 - Improvement and Rehab of Terminal Building.**
ACTION DESIRED: A motion for the Board to approve Chairman Hill to sign the Division of Multimodal Transportation Facilities Grant Agreement to Project Number CWVR0812024. FAA Grant Number 3-54-0003-081-2023 for \$55,556.00.

- D. **Division of Multimodal Transportation Facilities Grant for Project Number CWVR0822024, FAA Grant Number 3-54-0003-082-2023 for \$114,526.00 - Phase III EIS.**
ACTION DESIRED: A motion for the Board to approve Chairman Hill to sign the Division of Multimodal Transportation Facilities Grant Agreement to Project Number CWVR0822024, FAA Grant Number 3-54-0003-082-2023 for \$114,526.00.
- E. **Division of Multimodal Transportation Facilities General Revenue Grant Agreement for Project Number CWVR0242024 for \$12,500.00 - Marketing and Advertising Expenses incurred for FY 2024.**
ACTION DESIRED: A motion for the Board to approve Chairman Hill to sign the Division of Multimodal Transportation Facilities General Grant Revenue Agreement to Project Number CWVR0242024 for \$12,500.00 for Marketing and Advertising Expenses incurred for FY 2024.
- F. **Letter of Intent for Fiscal Year 2023-2024 from Kanawha County Commission to Central West Virginia Regional Airport Authority in the amount of \$400,000.00 for a new maintenance & public safety building.**
ACTION DESIRED: A motion for the Board to approve Chairman Hill to sign the Letter of Intent for Fiscal Year 2023-2024 from Kanawha County Commission to Central West Virginia Regional Airport Authority in the amount of \$400,000.00 for a new maintenance & public safety building.
- G. **2024 Fuel Program Agreement**
ACTION DESIRED: A motion for the Board to approve Chairman Hill to sign the Acknowledgement and Acceptance of the Kanawha County Intergovernmental Fuel Task Force Fuel Program Agreement for Fall 2023.
- H. **Deicing Truck Acquisition**
ACTION DESIRED: A motion for the Board to approve Chairman Hill to sign the Division 5 – Agreement between Central West Virginia Regional Airport Authority and Ground Support Specialist for the acquisition of a Deicing Truck in the amount of \$445,000.00.
- I. **Kubota KX040-4R3T Excavator**
ACTION DESIRED: A motion for the Board to approve the purchase of a Kubota KX040-4R3T Excavator in the amount of \$70,780.00.
- XI. **Adjournment**
Reminder: The next Board meeting is October 25, 2023, at noon.