



Central West Virginia Regional Airport Authority

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April 21, 2023

## PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, April 26, 2023, at noon**, in the Public Use Conference Room, of the Airport Director's Office, West Virginia International Yeager Airport, Charleston, West Virginia.

Dominique Ranieri  
Airport Director & CEO



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## **Board Meeting AGENDA April 26, 2023, at Noon**

- I. **Call to Order** [Presenter: Chairman, Ed Hill]
- II. **Roll Call** [Presenter: Barbara Matthey]
  - A. Introduction of Guests
  - B. Introduction of New Board Members
    1. Lisa Pack
    2. Lance Wheeler
- III. **Approval of March 22, 2023, Board Meeting Minutes**
- IV. **Airport Director & CEO's Report** [Presenter: Dominique Ranieri]
  - A. ProSource Technology Presentation
  - B. Capital Jet Center, Development, Maintenance, Marketing, Operations, Personnel, and Police Reports are included in your packet for review.
- V. **General Counsel's Report** [Presenter: Katrina Bowers, Esquire]
- VI. **Construction Report** [Presenter: Maj. Gen. Tackett (Ret.)]
  - A. Program Management Update [Presenter: Alan Peljovich, Mara Thompson]
- VII. **Finance Report** [Presenter: Todd Goldman]
  - A. Net Operating Income Statements
  - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- VIII. **Military Affairs and Public Safety Report** [Presenter: Col. Bill Peters (Ret.)]
- IX. **Ad Hoc General Aviation Report**
  - A. **Marshall University Bill Noe Flight School Update** [Presenters: Nancy Ritter]
- X. **Action Items:**
  - A. **Approval of the 2023-2024 Disadvantaged Business Enterprise (DBE) Program**  
**ACTION DESIRED:** Motion for the Board to approve and to authorize Chairman Hill to sign CWVRAA's 2023-2024 Disadvantaged Business Enterprise (DBE) Program Policy Statement.
  - B. **Eagle Mountain Road Sanitary Sewer Project - EDA Change Order**  
**ACTION DESIRED:** Motion for the Board to approve and to authorize the Chairman to sign EDA Change Order Form for the Eagle Mountain Road Sanitary Sewer Project.
  - C. **Roof Repairs–Phase 1 – Grant Acceptance, Acceptance of Lowest Bid, and Inspection Services by ADCI**

**ACTION DESIRED:** Motion for Board to approve and authorize Chairman Hill to sign FAA ATP Grant in the amount of \$1.1 million upon receipt and to approve; authorize Chairman Hill to sign an agreement with ADCI for inspection services associated with Roof Repairs- Phase 1, subject to legal counsel approval in an amount not to exceed \$75,000; and to award the bid to the lowest bidding contractor that will not exceed the funds provided for in the FAA ATP Grant.

**D. Airport Joint Use Agreement between the Central West Virginia Regional Airport Authority, United States of America, and State of West Virginia**

**ACTION DESIRED:** Motion for the Board to approve and to authorize the Chairman to sign the Airport Joint Use Agreement between the Central West Virginia Regional Airport Authority, United States of America, and State of West Virginia.

**E. Scheduled Airline Operating Agreement and Terminal Building Lease between the Central West Virginia Regional Airport Authority and Breeze Aviation Group, Inc.**

**ACTION DESIRED:** Motion to authorize the Chairman to sign the Scheduled Airline Operating Agreement and Terminal Building Lease between the Central West Virginia Regional Airport Authority and Breeze Aviation Group, Inc.

**F. Air Service Incentive Program Agreement between the Central West Virginia Regional Airport Authority and Breeze Aviation Group, Inc.**

**ACTION DESIRED:** Motion for the Board to approve and to authorize the Chairman to sign the Air Service Incentive Program Agreement between the Central West Virginia Regional Airport Authority and Breeze Aviation Group, Inc., subject to legal counsel approval.

**G. Master Services Agreement between the Central West Virginia Regional Airport Authority and ProSource Technologies, Inc.**

**ACTION DESIRED:** Motion for the Board to approve and to authorize the Chairman to sign the Master Services Agreement between the Central West Virginia Regional Airport Authority and Prosource Technologies, Inc., subject to legal counsel approval.

**XI. Adjournment**

Reminder: The next Board meeting is May 24, 2023, at noon.