



**West Virginia International Yeager Airport**

**Tarmac Delay Contingency Plan**

**May 2022**

Central West Virginia Regional Airport Authority  
Tarmac Delay Contingency Plan

The West Virginia International Yeager Airport (CRW) has prepared this **Tarmac Delay Contingency Plan** pursuant to 49 U.S. Code §42301, Emergency Contingency Plans. Questions regarding this plan can be directed to Russell Kennedy, Operations Manager, at [r\\_kennedy@yeagerairport.com](mailto:r_kennedy@yeagerairport.com). West Virginia International Yeager Airport is filing this plan with the Department of Transportation because it is a commercial airport, and because this this airport may be used by an air carrier described in USC 42301(a) (1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, West Virginia International Yeager Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

West Virginia International Yeager Airport (CRW) has facility constraints that limit our ability to accommodate diverted flights and strongly encourages aircraft operators to contact the Airport Response Coordination Center at 304-344-0200, especially after normal business hours, for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include:

- No commercial international passenger processing facility;
- A limited number of jet bridges;
- One set of air stairs; and
- One bus.

During diversion events West Virginia International Yeager Airport (CRW) will issue the proper NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

## **Airport Information**

Name of Airport: West Virginia International Yeager Airport (CRW)

Name and title of person preparing the plan: Russell Kennedy, Operations Manager

Preparer contact number: 304-344-8033 ext. 570

Preparer contact e-mail: [r\\_kennedy@yeagerairport.com](mailto:r_kennedy@yeagerairport.com)

Date of submission of plan: May 20, 2022

Airport category: Non Hub

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**Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Response Coordination Center at 304-344-0200 for assistance. This department is operational 24 hours a day, 7 days a week.

**Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

West Virginia International Yeager Airport (CRW) has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. We will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed earlier. We will also provide a list of airlines, ground handlers, fixed based operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed earlier. The airport owns one set of air stairs that may accommodate an aircraft as large as a Boeing 767 and one bus with seating for approximately 28 passengers.

**Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at West Virginia International Yeager Airport (CRW) are under preferential lease to air carriers and are not fully controlled by the airport during those time periods when the tenant's usage of that gate meets the usage specified in the preferential use lease. We may be able to direct a tenant airline to accommodate another air carrier at its preferentially leased gate during those time periods when the tenant airline is not using, or not scheduled to use, the gates. We will work with our tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate during those time periods the gates are not in use or not scheduled to be in use, to the maximum extent practicable. There are six jet bridges connected to the terminal building. Four are set to accommodate regional jets although airport maintenance personnel may activate a bypass switch to allow them to accommodate Boeing 737 or MD-80 size aircraft. Two jet bridges are able to accommodate aircraft as large as a Boeing 767.

**Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

West Virginia International Yeager Airport (CRW) does not have a commercial international passenger processing facility. The local CBP office has developed a contingency plan for diverted international or pre-cleared flights. During an incident we will coordinate with local CBP officials to implement the CBP contingency plan and develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

**Public Access to the Tarmac Delay Contingency Plan**

West Virginia International Yeager Airport (CRW) will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location of the airport website ([www.yeagerairport.com](http://www.yeagerairport.com))

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Central West Virginia Regional Airport Authority  
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