



Central West Virginia Regional Airport Authority

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October 21, 2022

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, October 26, 2022, at noon** in the Public Use Conference Room, of the Airport Director's Office, West Virginia International Yeager Airport, Charleston, West Virginia.

Dominique Ranieri
Airport Director



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Board Meeting AGENDA October 26, 2022, at Noon

- I. **Call to Order** [Presenter: Chairman, Ed Hill]
- II. **Roll Call** [Presenter: Barbara Matthey]
 - A. Introduction of Guests
 - B. Introduction – Victoria Yeager [Presenter: Chairman, Ed Hill]
- III. **Approval of September 28, Board Meeting Minutes**
- IV. **Airport Director & CEO's Report** [Presenter: Dominique Ranieri]
- V. **Legal Report** [Presenter: Mycal Shulz, Esquire]
- VI. **Construction Report** [Presenter: Maj. Gen. Tackett (Ret.)]
 - A. Program Management Update [Presenter: Mara Thompson and Christine Varney - ADCI]
- VII. **Finance Report** [Presenter: Todd Goldman]
 - A. Net Operating Income Statements
 - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- VIII. **General Aviation Report** [Presenter: James Dodrill]
 - A. **Military Affairs** [Presenter: Col. Bill Peters (Ret.)]
- IX. **Action Items:**
 - A. Engagement Letter with Suttle & Stalnaker to provide audit services to CWVRAA for the Fiscal Year ending June 30, 2022.
ACTION DESIRED: Motion for the Board to approve Chairman Hill to sign the Engagement Letter with Suttle & Stalnaker to provide audit services to CWVRAA for the Fiscal Year ending June 30, 2022.
 - B. Annual Insurance Renewal
ACTION DESIRED: Motion to approve McGriff Insurance renewal for General Liability, subject to legal counsel approval.
ACTION DESIRED: Motion to approve McGriff Insurance renewal for Public Official Liability, subject to legal counsel approval.
ACTION DESIRED: Motion to approve McGriff Insurance renewal for property and auto insurance, subject to legal counsel approval.
 - C. Benzon Aviation Consulting Master Services Agreement
ACTION DESIRED: Motion for the Board to approve Chairman Hill to sign the Master Services Agreement with Benzon Aviation Consulting.
 - D. Benzon Aviation Consulting – Task Order No. 1 – RAC Services Facility Lease Agreement Assistance.
ACTION DESIRED: Motion for the Board to approve Chairman Hill to sign Task Order No. 1 – RAC Services Facility Lease Agreement Assistance.
 - E. FY 2022 Industrial Access Road (IAR) – Airport Road (CR 114/1) Improvements – Grant Agreement

ACTION DESIRED: Motion for the Board to approve Chairman Hill to sign the West Virginia Department of Transportation, Division of Highways, Agreement for Airport Road FY2022 Industrial Access Road, Kanawha County, subject to clarification of in-kind match and legal counsel approval.

F. Pluri Potent Partnership, PLLC v. CWVRAA.

ACTION DESIRED: As recommended by the Resolution Committee, a motion for approval of the settlement agreement in Pluri Potent Partnership, PLLC v. CWVRAA, subject to legal counsel approval.

G. Holiday Appreciation Gift for Employees

ACTION DESIRED: Recommendation: \$200 Walmart gift card for full-time employees and \$100 Walmart gift card for part-time employees.

X. Capital Jet Center, Maintenance, Marketing, Operations, Personnel, and Police Reports are included in your packet for review. If you have any questions, please contact Airport Director, Dominique Ranieri.

XI. **Adjournment**

Reminder: The next Board meeting is December 7, 2022, at noon.