



November 22, 2021

PUBLIC NOTICE

A meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, December 1, 2021, at Noon** in the Public Use Conference Room of the Airport Director's Office, Yeager Airport, Charleston, West Virginia.

Nicholas A. Keller
Airport Director



**Board Meeting
AGENDA
December 1, 2021 at Noon**

- I. Call to Order [Presenter: Ed Hill]
- II. Roll Call [Presenter: Barbara Matthey]
 - A. Introduction of Guests
- III. Approval of October 27, 2021, Meeting Minutes and November 10, 2021, Special Meeting Minutes
- IV. Personnel [Presenter: Shayla White]
- V. Legal Report [Presenter: Katrina Bowers, Esquire]
- VI. Airport Director's Report [Presenter: Nick Keller]
- VII. Construction Report [Presenter: Gen. Tackett]
 - A. Program Management Update [Presenter: Alan Peljovich]
- VIII. Finance [Presenter: Maggie Leaprot]
 - A. Net Operating Income Statements
 - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- IX. Military Affairs [Presenter: Col. Bill Peters]
- X. General Aviation [Presenter: James Dodrill]
- XI. Action Items
 - A. Task Order Number 1301 between HDR Engineering and CWVRAA for the General Aviation Apron Fee Proposal.
ACTION DESIRED: Motion to approve the Chairman to sign the Task Order Number 1301 between HDR Engineering and CWVRAA for the General Aviation Apron Fee Proposal.
 - B. Task Order Number 1006 between ADCI and CWVRAA for Apex Hangar Renovations at Yeager Airport.
ACTION DESIRED: Motion to approve the Chairman to sign the Task Order Number 1006 between ADCI and CWVRAA for Apex Hangar Renovations at Yeager Airport.
 - C. Submissions in response to Request for Proposals for PFC (Passenger Facility Charge) Airport Improvement Revenue Bonds, Series 2021A.
ACTION DESIRED: A motion for the Board to approve bank proposal for PFC Airport Improvement Revenue Bonds, Series 2021A.
 - D. Proposed Ordinance Amending the 2020 Passenger Facility Charge Revenue Bond Ordinance.
To consider on first reading a proposed Ordinance amending the 2020 Passenger Facility Charge Revenue Bond Ordinance to increase the aggregate principal amount of Airport Improvement Revenue Bonds

authorized to be issued thereunder from an amount not to exceed \$7,000,000 to an amount not to exceed \$9,000,000, entitled:

AN ORDINANCE AMENDING “AN ORDINANCE AUTHORIZING THE ISSUANCE OF CENTRAL WEST VIRGINIA REGIONAL AIRPORT AUTHORITY AIRPORT IMPROVEMENT REVENUE BONDS, IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT MORE THAN \$7,000,000 TO FINANCE A PORTION OF THE COSTS OF ACQUIRING CERTAIN EMERGENCY, SAFETY AND MAINTENANCE EQUIPMENT AND CONSTRUCTING CERTAIN CAPITAL IMPROVEMENTS AT YEAGER AIRPORT AND TO PAY OTHER COSTS IN CONNECTION THEREWITH; PROVIDING FOR THE RIGHTS AND REMEDIES OF, AND THE SECURITY FOR, THE REGISTERED OWNERS OF SUCH BONDS; AND ENACTING OTHER PROVISIONS WITH RESPECT TO SUCH BONDS” BY INCREASING THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF CENTRAL WEST VIRGINIA REGIONAL AIRPORT AUTHORITY AIRPORT IMPROVEMENT REVENUE BONDS THAT MAY BE ISSUED THEREUNDER TO \$9,000,000.

ACTION DESIRED: Motion to approve the first reading of the Ordinance amending the 2020 Passenger Facility Charge Revenue Bond Ordinance, as described above.

- E. Addendum I to Lease No. AVD-002-524 between CWVRAA and State of West Virginia, Department of Administration, Real Estate Division, Aviation Division.

ACTION DESIRED: Motion for Chairman Hill to sign Addendum I to Lease No. AVD-002-524 between CWVRAA and State of West Virginia, Department of Administration, Real Estate Division, Aviation Division.

- F. Holiday appreciation gift for employees
 - 1. Recommendation: \$200 Kroger gift card for full-time employees and \$100 Kroger gift card for part-time employees.

ACTION DESIRED: Motion to approve holiday gift cards for employees.

XIII. Adjournment

Reminder: The next Board meeting is January 26, 2022, at noon.