



October 22, 2021

PUBLIC NOTICE

A special meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, October 27, 2021, at Noon** in the Public Use Conference Room, of the Airport Director's Office, Yeager Airport, Charleston, West Virginia.

**Nicholas A. Keller**  
**Airport Director**



**Board Meeting  
AGENDA  
October 27, 2021 at Noon**

- I. Call to Order [Presenter: Ed Hill]
- II. Roll Call [Presenter: Barbara Matthey]
  - A. Introduction of Any Guests
- III. Approval of September 22, 2021, Meeting Minutes and October 4, 2021 Special Meeting Minutes
- IV. Personnel [Presenter: Shayla White]
- V. Legal Report [Presenter: Katrina Bowers, Esquire]
- VI. Airport Director's Report [Presenter: Nick Keller]
- VII. National Airport Conference Report [Presenter: Todd Goldman]
- VIII. Vermont Trip Report [Presenter: James Dodrill]
- IX. Construction Report [Presenter: Gen. Tackett]
  - A. Program Management Update [Presenter: Christine Varney]
- X. Finance [Presenter: Maggie Leaptrot]
  - A. Net Operating Income Statements
  - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- XI. Military Affairs [Presenter: Col. Bill Peters]
- XII. Action Items
  - A. Consultant Selection for September 22 RFQ.  
**ACTION DESIRED:** As recommended by the Construction Committee for the Board to select The Thrasher Group and approve the Master Professional Service Agreement.
  - B. Agreement for Provision of On-Call Aircraft Deicing Services Between the CWVRAA and Piedmont airlines, Inc.  
**ACTION DESIRED:** Motion to approve entry into Agreement for Provision of On-Call Aircraft Deicing Services Between the CWVRAA and Piedmont airlines, Inc., subject to legal counsel review and approval.
  - C. Master Service Agreement Between TranSystems Corporation [dba L.R. Kimball] and CWVRAA.  
**ACTION DESIRED:** Motion to approve the Chairman to sign the Master Service Agreement between TranSystem Corporation [dba L.R. Kimball] and CWVRAA.
  - D. Annual Insurance Renewals  
**ACTION DESIRED:** Motion to approve and for the Chairman to sign, as necessary, insurance renewals

- E. 2021 A Passenger Facility Charge (PFC) Bond Supplemental Resolution (Funding Jet Bridge)  
**Action Desired:** To consider and adopt a proposed Supplemental Resolution approving the terms and other provisions of the Airport Improvement Revenue Bonds, Series 2021 A, entitled:  
*A Resolution Supplementing “An Ordinance Authorizing The Issuance Of Central West Virginia Regional Airport Authority Airport Improvement Revenue Bonds, In One Or More Series In An Aggregate Principal Amount Of Not More Than \$7,000,000 To Finance A Portion Of The Costs Of Acquiring Certain Emergency, Safety And Maintenance Equipment And Constructing Certain Capital Improvements At Yeager Airport And To Pay Other Costs In Connection Therewith; Providing For The Rights And Remedies Of, And The Security For, The Registered Owners Of Such Bonds; And Enacting Other Provisions With Respect To Such Bonds” (the “Ordinance”), adopted by the Central West Virginia Regional Airport Authority (the “Authority”) on September 3, 2020.*
- F. 2021 B Passenger Facility Charge (PFC) Bond Reimbursement Resolution (Future Bond to be used for Terminal Rehabilitation Projects and Customs Building)  
**Action Desired:** To consider for approval a Reimbursement Resolution relating to reimbursement of certain capital expenditures made in connection with the improvements to the passenger terminal and customs building prior to the Issuance of Bonds entitled:  
*RESOLUTION RECOGNIZING THE REASONABLE EXPECTATION OF THE REIMBURSEMENT OF CAPITAL EXPENDITURES IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS AT YEAGER AIRPORT MADE PRIOR TO THE ISSUANCE OF FUTURE TAX-EXEMPT OR TAXABLE BONDS.*
- G. Homeland Security Grant Program  
**Action Desired:** Authorization to accept and the Chairman to sign Homeland Security Grant Program Award providing funding of \$190,000 through the West Virginia Emergency Management Division.
- H. West Virginia Infrastructure and Jobs Development Council Grant [US Customs IJDC Request #7]  
**Action Desired:** A motion for the Board to approve the reimbursement request for invoices related to the US Customs Building and for the Chairman to sign the Resolution of the CWVRAA Approving Invoices Relating to Design, Construction, and Other Services for the United States Customs Project and Authorizing Payment Thereof.
- I. Eagle Mountain Sanitary Sewer Expansion

**ACTION DESIRED:** Motion to approve entry into a Sanitary Sewer Easement with Kermit and Phyllis J. Stollings, a Sanitary Sewer Easement with Jerry A. Jr. and Cynthia J. Jones, and an Alternative Mainline Extension Agreement with the Sanitary Board of Charleston, WV, subject to legal counsel review and approval.

- J. Lumos Networks dba Segra Right of Way Agreement to Place Fiber Cable to T.C. Energy.

**ACTION DESIRED:** Approval for the Chairman to sign the Right of Way Agreement between Yeager Airport and Lumos Networks of West Virginia Inc. dba Segra to place a perpetual Right of Way and Easement of 15 feet.

- XII. Capital Jet Center, Maintenance, Marketing, Operations, and Police Reports are included in your packet for review. If you have any questions, please contact Assistant Airport Director, Dominique Ranieri.

- XIII. Adjournment

Reminder: The next Board meeting is December 1, 2021 at noon.