



September 17, 2021

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, September 22, 2021 at noon** in the Public Use Conference Room, of the Airport Director's Office, Yeager Airport, Charleston, West Virginia.

Nicholas A. Keller
Airport Director



**Board Meeting
AGENDA
September 22, 2021 at Noon**

		Page No.
I.	Call to Order [Presenter: Ed Hill]	
II.	Roll Call [Presenter: Barbara Matthey]	
	A. Introduction of Any Guests [Presenter: Nick Keller]	1
III.	Approval of August 25, 2021, Meeting Minutes	5
IV.	Personnel [Presenter: Shayla White]	6
V.	Legal Report [Presenter: Katrina Bowers, Esquire]	7
VI.	Airport Director's Report [Presenter: Nick Keller]	
VII.	Annual Performance and Salary Review of Airport Director [Presenter: Ed Hill]	
	A. [Action may be taken]	
VIII.	Air Show Status Update [Presenter: Dominique Ranieri]	
IX.	Construction Report [Presenter: Gen. Tackett]	
	A. Program Management Update [Presenter: Alan Peljovich]	31
X.	Finance [Presenter: Trip Shumate]	
	A. Net Operating Income Statements	38
	B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.	46
XI.	Military Affairs [Presenter: Col. Bill Peters]	75
XII.	General Aviation [Presenter: James Dodrill]	
XIII.	Action Items	
	A. Rehabilitation Runway 05/23 – Design Review Reimbursable Agreement for Phase 3 of Sponsor's Project. ACTION DESIRED: A motion to approve the Chairman sign the Design Review Reimbursable Agreement for Phase 3 of Sponsor's Project with the Federal Aviation Administration.	76
	B. General Airport Law Advice and Counsel from Kaplan Kirsch & Rockwell LLP. ACTION DESIRED: A motion to approve the Airport Director's engagement of Kaplan Kirsch & Rockwell LLP for Yeager Airport's legal needs in the airport law arena and the Chairman's execution of the engagement letter.	83
	C. Memorandum of Agreement between CWVRAA and US Customs and Border Protection regarding General Aviation Facility. ACTION DESIRED: A motion to approve the Chairman enter into the Memorandum of Agreement between CWVRAA and US Customs and	98

- Border Protection regarding General Aviation Facility, subject to legal counsel approval.
- D. Addendum No. 1 to Standard Form of Master Agreement between the Central West Virginia Regional Airport Authority and HDR Engineering, Inc. **114**
ACTION DESIRED: A motion to approve Chairman Hill sign the Addendum No. 1 to Standard Form of Master Service Agreement between the Central West Virginia Regional Airport Authority and HDR Engineering, Inc. – Replacement of §3.3.
- E. Agreement for Provision of On-Call Aircraft Deicing Services Between Spirit Airlines, Inc. and the CWVRAA. **117**
ACTION DESIRED: Motion to approve entry into Agreement for Provision of On-Call Aircraft Deicing Services between Spirit Airlines, Inc. and the CWVRAA, subject to legal counsel review and approval.
- F. Maintenance, Operation of Fuel Storage and Into-Plane Fuel Service Agreement and First Amended Exhibit A 2021 CRW with American Airlines, Inc. and American Eagle Brand Carriers. **126**
ACTION DESIRED: A motion to approve the Chairman to enter into the Maintenance, Operation of Fuel Storage and Into-Plane Fuel Service Agreement and First Amended Exhibit A 2021 CRW with American Airlines, Inc. and American Eagle Brand Carriers.
- G. Addendum to Airport Services Agreement dated August 17, 2018 with United. **127**
ACTION DESIRED: A motion to approve the Chairman to sign the Addendum to Airport Services Agreement dated August 17, 2018.
- H. Second Airport Annex CRW.1 Fees and Charges to Master Fuel Service Agreement dated August 17, 2018 with Delta. **129**
ACTION DESIRED: A motion to approve the Chairman to sign the Second Airport Annex CRW.1 Fees and Charges to Master Fuel Service Agreement dated August 17, 2018.
- I. Fuel Purchase Agreements with Kanawha Valley Regional Transportation **131**
ACTION DESIRED: A Motion to Approve the Chairman to enter into Fuel Purchase Agreements with Kanawha Valley Regional Transportation.
- XIII. Personnel, Operations, General Aviation, Maintenance, and Marketing Reports are included in your packet for review. If you have any questions, please contact Assistant Airport Director, Dominique Ranieri. **140**
- XIV. Adjournment
Reminder: The next Board meeting is October 27, 2021.