



August 20, 2021

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, August 25, 2021 at noon** in the Public Use Conference Room, of the Airport Director's Office, Yeager Airport, Charleston, West Virginia.

Nicholas A. Keller
Airport Director



**Board Meeting
AGENDA
August 25, 2021 at Noon**

- I. Call to Order [Presenter: Ed Hill]
- II. Roll Call [Presenter: Barbara Matthey]
 - A. Introduction of Any Guests [Presenter: Nick Keller]
- III. Approval of July 28, 2021, Meeting Minutes
- IV. Personnel [Presenter: Shayla White]
- V. Legal Report [Presenter: Katrina Bowers, Esquire]
- VI. Airport Director's Report [Presenter: Nick Keller]
- VII. Construction Report [Presenter: Gen. Tackett]
 - A. Program Management Update [Presenter: Christine Varney]
- VIII. Finance [Presenter: Trip Shumate]
 - A. Net Operating Income Statements
 - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- IX. Military Affairs [Presenter: Col. Bill Peters]
- X. Police Report [Presenter: Chief Eric Johnson]
- XI. General Aviation [Presenter: James Dodrill]
 - A. Apex Appearance Presentation
- XII. Action Items
 - A. Third Amendment to Lease Concession Agreement of July 1, 2017 with National Car Rental and Alamo Rent a Car ["EAN Holdings, LLC"]
ACTION DESIRED: Motion for Chairman Hill to sign the Third Amendment to Lease Concession Agreement of July 1, 2017 with National Car Rental and Alamo Rent a Car. [EAN Holdings, LLC]
 - B. Change Order 2 – Improve Airport Drainage Phase II – Maintenance Area Slip

ACTION DESIRED: As recommended by the Construction Committee, for the Board to approve Change Order 2 in the amount of \$511,591.21.

- C. West Virginia Infrastructure and Jobs Development Council Grant [US Customs IJDC Request #6].

ACTION DESIRED: A motion for the Board to approve the reimbursement request for invoices related to the US Customs building.

- D. Landrum & Brown Task Order – Terminal Planning Study

ACTION DESIRED: As recommended by the Construction Committee for the Board to make a motion to Approve Task Order 1401-Terminal Planning Study with Landrum & Brown subject to legal counsel approval.

- E. ProDIGIQ Contract

ACTION DESIRED: Motion to approve entry into Contract, subject to legal counsel review and approval.

- F. Jet Bridge Replacement

ACTION DESIRED: As recommended by the Construction Committee for the Board to make a motion to approve Standard Form of Agreement between Owner and Contractor (AIA Document A101-20117) between CWVRAA and TK Airport Solutions, Inc. related to the Yeager Jet Bridge Replacement subject to legal counsel approval.

- G. ADCI Addendum No. 1 to Standard Master Agreement

ACTION DESIRED: As recommended by the Construction Committee for the Board to make a motion for approval of Addendum No. 1 to the Standard Form of Master Agreement.

- H. Rules and Regulations

1. Hearing on Rules and Regulations of Yeager Airport
2. Rules and Regulations

ACTION DESIRED: Motion to adopt Rules and Regulations in accordance with Chapter 8, Article 29B of the Code of West Virginia, governing the use and operation of properties and facilities under the control of CWVRAA.

- I. Logo and Style Guide Development – Request for Proposal

ACTION DESIRED: As recommended by the Marketing Committee, for the Board to approve awarding the contract for the Logo and Style Guide Development to the company as recommended by the Selection Committee.

- XIII. Personnel, Operations, General Aviation, Maintenance, and Marketing Reports are included in your packet for review. If you have any questions, please contact Assistant Airport Director, Dominique Ranieri.

- XIV. Adjournment

Reminder: The next Board meeting is September 22, 2021.