



July 23, 2021

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, July 28, 2021 at noon** in the Public Use Conference Room, of the Airport Director's Office, Yeager Airport, Charleston, West Virginia.

Nicholas A. Keller
Airport Director



Board Meeting
AGENDA
July 28, 2021 at Noon

- I. Call to Order [Presenter: Ed Hill]
- II. Roll Call [Presenter: Barbara Matthey]
- III. Approval of June 23, 2021 Meeting Minutes
- IV. Personnel Report [Presenter: Shayla White]
- V. Airport Director's Report [Presenter: Nick Keller]
- VI. Construction Report
 - A. ADCI update [Presenter: Alan Peljovich and Christine Varney]
- VII. Finance [Presenter: Trip Shumate]
 - A. Net Operating Income Statements
 - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- VIII. Military Affairs [Presenter: Col. Bill Peters]
- IX. General Aviation [Presenter: James Dodrill]
- X. Rules and Regulations Discussion [Presenter: Nick Keller]
- XI. Ad Hoc Minimum Standards Committee Discussion [Presenters: Nick Keller and Ed Hill]
- XII. Action Items
 - A. Master Service Agreements

ACTION DESIRED: Motion to approve master service agreement with Landrum & Brown.

ACTION DESIRED: Motion to approve master service agreement with HDR.

ACTION DESIRED: Motion to approve master service agreement, Task 1000 and Task 1001 with ADCI.
 - B. Rental Car Facility Revenue Refunding and Improvement Bonds, Series 2021 A.

ACTION DESIRED: To consider and adopt a proposed Supplemental Resolution approving the terms and other provisions of the Rental Car Facility Revenue Refunding and Improvement Bonds, Series 2021 A.
 - C. Submissions in Response to Request for Proposals for CFC [Customer Facility Charge] Bond, Series 2021A

ACTION DESIRED: As discussed by the Finance Committee, a motion for the Board to approve bank proposal for Rental Car Facility Revenue Refunding and Improvement Bonds, Series 2021A.

- D. RLI Insurance Company Surety Bond Release and Assignment resulting from Bond No. CMS0293020 issued by RLI Insurance Company on behalf of The Hertz Corporation.
ACTION DESIRED: Motion to approve Release and Assignment by which RLI Insurance Company pays the CWVRAA \$167,206.00; the CWVRAA assigns its right to collect \$167,206.00 to RLI Insurance Company; and CWVRAA retains its right to recover any funds owed it by Hertz Corporation, its subsidiaries or its affiliates, in excess of \$167,206.00.
- E. Fiscal Year 2021 – Fiscal Year 2023 Audit Procurement
ACTION DESIRED: As discussed by the Finance Committee, a motion for the Board to approve Auditor Selection for FY2021 – FY2023 Financial audit.
- F. Addendum II to Lease with Municipal Pensions Oversight Board
ACTION DESIRED: Board approval for the Chairman to sign Addendum II to the Lease with the Municipal Pensions Oversight Board.
- G. Change Order No. 2 from Kimball regarding parking lot and driveway paving
ACTION DESIRED: Board approval for the Chairman to sign Change Order No. 2 from Kimball regarding parking lot [US Customs.]
- H. FAA EIS Grant [Anticipated Amount: \$5,619,957.00]
ACTION DESIRED: To accept a grant offer from the Federal Aviation Administration for the Runway 23 Environmental Impact Statement.
- I. Marketing Discussion – Name Addition
ACTION DESIRED: Action may be taken subsequent to this discussion.
- J. Discuss Mott MacDonald’s claim for damages related to an Agreement for Professional Engineering Services and certain Work Orders. [Presenter: Katrina Bowers]
ACTION DESIRED: Action may be taken based on legal counsel advice.
- K. Consider claim for coverage related to Corotoman litigation [Presenter: Katrina Bowers]
ACTION DESIRED: Action may be taken based on legal counsel advice.
- XIII. Personnel, Police, Operations, General Aviation, Maintenance, and Marketing Reports are included in your packet for review. If you have any questions, please contact Assistant Airport Director, Dominique Ranieri.
- XIV. Adjournment

Reminder: The next Board meeting is August 25, 2021.