



June 18, 2021

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, June 23, 2021 at noon** in the Public Use Conference Room, of the Airport Director's Office, Yeager Airport, Charleston, West Virginia.

Nicholas A. Keller
Airport Director



**Board Meeting
AGENDA
June 23, 2021 at Noon**

- I. Call to Order [Presenter – Ed Hill]
- II. Roll Call [Presenter – Barbara Matthey]
- III. Commissioner Shores Recognition [Presenter – Ed Hill]
 - A. Presentation of Plaque and gift
- IV. Approval of Agenda [Presenter – Ed Hill]
- V. Approval/Correction of the May 26, 2021 Meeting Minutes
- VI. Legal Report [Katrina Bowers, Esquire]
- VII. Airport Director’s Report [Director Nick Keller]
- VIII. West Virginia Aeronautics Commission Report [Sean Hill, WVAC Director]
- IX. Construction Report [Gen. Allen Tackett]
- X. Finance [Trip Shumate]
 - A. Fiscal Year 2022 Construction Budget
 - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements.
- XI. Military Affairs [Col. Bill Peters]
- XII. General Aviation [Jim Dodrill]
- XIII. Action Items
 - A. Overview of 10 Year Capital Improvement Program [Presenters: Nick Keller; Garfield Eaton, L&B; Dan Benzon, L&B]
ACTION DESIRED: As recommended by the Construction and Finance Committees, a motion for the Board to approve the 10 Year Capital Improvement Program.
 - B. Fiscal Year 2022 Construction Budget [Presenter – Nick Keller]
ACTION DESIRED: As recommended by the Construction and Finance Committees, a motion to adopt the Fiscal Year 2022 Construction Budget.
 - C. West Virginia Infrastructure and Jobs Development Council Grant [US Customs IJDC Request #5]
ACTION DESIRED: A motion for the Board to approve the reimbursement request for invoices related to US Customs building.
 - D. Workers Compensation 2021-2022 Renewal Quote
ACTION DESIRED: A motion for the Board to approve payment of the renewal to Encova for Workers Compensation insurance in the amount of \$68,817.00.
 - E. LB Kimball Supplemental Agreement Form No. 1 – Marshall University Apron
ACTION DESIRED: Approval of Supplemental Agreement Form No. 1 with L.R. Kimball relating to the Marshall University Apron.
 - F. Change Order No. 1 – Marshall University Apron

ACTION DESIRED: Approval of Marshall University Apron Change Order No. 1.

- G. Airport Joint Use Agreement with the United States of America and State of West Virginia – Amendment 1

ACTION DESIRED: A motion to approve the execution of Amendment 1 to the airport Joint Use Agreement extending the term for one (1) additional year, for the period to begin on 1 July 2021 through 30 June 2022.

- H. On-Call Consultant Selection

1. Scope Areas A, C, and D

ACTION DESIRED: As recommended by the Construction and Finance Committees selectin of Landrum & Brown for airport planning, financial management services consulting, and environmental services subject to negotiation and entry into a professional services agreement for a term of five years.

2. Scope Area B

a. **ACTION DESIRED: As recommended by the Construction and Finance Committees, selection election of ADCI for design, engineering, and project management services subject to negotiation and entry into a professional services agreement for a term of five years.**

b. **ACTION DESIRED: As recommended by the Construction and Finance Committees, selection election of LR Kimball for design, engineering, and project management services subject to negotiation and entry into a professional services agreement for a term of five years.**

c. **ACTION DESIRED: As recommended by the Construction and Finance Committees, selection election of HDR for design, engineering, and project management services subject to negotiation and entry into a professional services agreement for a term of five years.**

3. Deed between CWVRAA and the WV Department of Transportation, Division of Highways

ACTION DESIRED: Authorization for the Chairman to execute the Deed between CWVRAA and the WV Department of Transportation, Division of Highways related to the permanent easement on Keystone Drive, subject to General Counsel review.

- I. Board of Members Matters [Ed Hill]

1. Acknowledgement of Voting Rights
2. Election of Officers

- J. Mott MacDonald matter

ACTION DESIRED: Action may be taken based on legal counsel advice.

- XIV. Personnel, Police, Operations, General Aviation, Maintenance, and Marketing Reports are included in your packet for review. If you have any questions, please contact Assistant Airport Director, Dominique Ranieri.

- XV. Adjournment

Reminder: The next Board meeting is July 28, 2021 at Noon.