



April 22, 2021

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, April 28, 2021 at Noon**, see Zoom call-in information, below:

Join Zoom Meeting:

<https://zoom.us/j/98629531690?pwd=bGtvdmRDdDAwM2Q0WDJCdTNScmRnQT09.>

Meeting ID: 986 2953 1690; **Passcode:** 1947

One tap mobile: +16465588656,,98629531690# US (New York)
+13017158592,,98629531690# US (Washington DC)

Nicholas A. Keller
Airport Director



Board Meeting
AGENDA
April 28, 2021 at 12:00 p.m.

- I. Call to Order (Presenter - Ed Hill)
- II. Roll Call
- III. Approval of the Agenda
- IV. Approval/Correction of the March 24, 2021 Meeting Minutes
- V. Legal Report (Presenter - Katrina Bowers, Esq.)
- VI. Airport Director's Report (Presenter - Nick Keller)
- VII. WV Aeronautics Commission Report – (Presenter – Sean Hill, WVAC Director)
- VIII. Construction Report (Presenter - General Tackett)
- IX. Finance (Presenter - Trip Shumate)
 - A. Budget Update (Presenter - Maggie Leaptrout)
 - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements
- X. Marketing (Presenters – Priscilla Haden, Paige Withrow)
- XI. Military Affairs (Presenter - Col. Bill Peters (Ret.))
- XII. General Aviation (Presenter - James Dodrill)
- XIII. Action Items
 - A. FAA Environmental Impact Statement Memorandum of Understanding
ACTION DESIRED: Approval to enter into Memorandum of Understanding with the Federal Aviation Administration for the Runway 23 Environmental Impact Statement.
 - B. PF Flyers Lease
ACTION DESIRED: Motion to approve the lease with PF Flyers for an aircraft repair station.
 - C. Eagle Mountain Road Sanitary Sewer Addendum #1, Federal Contract Provision
ACTION DESIRED: Approval of Addendum 1 Federal Contract Provision for the Eagle Mountain Road Sanitary Sewer Agreement with L.R. Kimball.
 - D. Appointment of Audit Committee
ACTION DESIRED: Motion to create an audit committee consisting of the Chairperson, Finance Committee Chair, Chief Financial Officer, and up to two additional persons appointed by the Chairperson to procure audit services and oversee corrective action associated with audit findings and concerns.
 - E. West Virginia Infrastructure and Jobs Development Council Grant [US Customs IJDC Request #4]
ACTION DESIRED: A motion for the Board to approve the reimbursement request for invoices related to US Customs building.
 - F. Rental Car Facility Revenue Bond
 - A. To consider on first reading a proposed Bond Ordinance authorizing its Rental Car Facility Revenue Bonds, in one or more series, in the

aggregate principal amount not to exceed \$20,000,000 (the "Bonds"), to finance the costs of refunding the outstanding Rental Car Facility Revenue Bonds, Series 2008 A, and designing, acquiring, constructing and equipping a Rental Car Maintenance Facility and Quick Turn Around Facility entitled:

AN ORDINANCE AUTHORIZING THE REFUNDING OF THE CENTRAL WEST VIRGINIA REGIONAL AIRPORT AUTHORITY RENTAL CAR FACILITY REVENUE BONDS, SERIES 2008 A, THE DESIGN, ACQUISITION, CONSTRUCTION AND EQUIPPING RENTAL CAR FACILITIES AND RELATED FACILITIES, AND FINANCING OF THE COSTS THEREOF NOT OTHERWISE PROVIDED, AND PAYING COSTS OF ISSUANCE AND RELATED COSTS, THROUGH THE ISSUANCE OF RENTAL CAR FACILITY REVENUE BONDS, SERIES 2021, OF CENTRAL WEST VIRGINIA REGIONAL AIRPORT AUTHORITY IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$20,000,000; PROVIDING FOR THE RIGHTS AND REMEDIES OF, AND THE SECURITY FOR, THE REGISTERED OWNERS OF SUCH BONDS; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS IN CONNECTION THEREWITH; AUTHORIZING THE SALE AND PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS AND ENACTING OTHER PROVISIONS WITH RESPECT THERETO.

- G. Runway Rehabilitation Phase II
 - ACTION DESIRED:** Acceptance of Runway Rehabilitation Grant from the Federal Aviation Administration
 - ACTION DESIRED:** Award of runway rehabilitation bid and contract to WV Paving
 - ACTION DESIRED:** Approval of runway rehabilitation Scope of Services with ADCI
- H. Schnabel Engineering's Addendum 3 for Construction Management and Inspection Services Maintenance Slip Repair Wall
 - ACTION DESIRED:** Motion for Chairman Hill to execute Schnabel Engineering's Task 21, Addendum 3 for Construction Management and Inspection Services Maintenance Slip Repair Wall in the amount of \$65,500.00.
- I. S & S Engineers' Full Service Office Lease Agreement
 - ACTION DESIRED:** Motion to the Board for Chairman Hill to execute the Full Service Office Lease Agreement with S & S Engineers, Inc.
- K. Code of Standards for Federal Awards
 - ACTION DESIRED:** Motion to adopt the Code of Standards for Federal Awards.
- L. Marshal Aircraft Parking Apron
 - ACTION DESIRED:** Award the contract for construction of the Marshall Aircraft Parking Apron to the lowest certified bidder.
- XIV. Personnel, Police, Operations, Capital Jet Center, Marketing, and Maintenance Reports are included in your packet for review. If you have any questions, please contact Assistant Airport Director Ranieri.
- XV. Adjournment
 - Reminder: The next Board meeting is May 26, 2021 at Noon.