



February 18, 2021

### NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, February 24, 2021 at Noon**, see GoToMeeting and call-in information, below:

**Please join my meeting from your computer, tablet or smartphone:**

<https://global.gotomeeting.com/join/431149309>.

**You can also dial in using your phone:** United States (Toll Free): [1 866 899 4679](tel:18668994679);  
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**Nicholas A. Keller**  
**Airport Director**



**Board Meeting  
AGENDA  
February 24, 2021 at 12:00 p.m.**

- I. Call to Order (Presenter - Ed Hill)
- II. Roll Call
- III. Introduction of New Board Member
  - A. Mara Boggs
- IV. Approval of the Agenda
- V. Approval/Correction of the January 27, 2021 Meeting Minutes
- VI. Legal Report (Presenter - Katrina Bowers, Esq.)
- VII. Airport Director's Report (Presenter - Nick Keller)
  - A. Discussion Regarding the Management of Summersville Airport
- VIII. Construction Report (Presenter - Maj. Gen. Allen Tackett (Ret.))
- IX. Finance (Presenter - Trip Shumate)
  - A. Budget Update (Presenter – Maggie Leaptrot)
  - B. Attached for your review and information: Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements
- X. Military Affairs (Presenter - Col. Bill Peters (Ret.))
- XI. General Aviation (Presenter - James Dodrill)
- XII. Action Items
  - A. AEP Right of Way for Marshall School of Aviation
    1. ACTION DESIRED: Motion to approve the right of way with AEP
  - B. Military Flight Training Center Proposal
    1. ACTION DESIRED: Motion to approve the design proposal from Thrasher Engineering subject to legal counsel approval.
  - C. DOD License Agreement
    1. ACTION DESIRED: Motion to approve License Agreement subject to legal counsel approval.
  - D. Landrum & Brown - Air Service Consulting Agreement

1. ACTION DESIRED: Motion to approve the extension of the Air Service Consulting Agreement with Landrum & Brown.
  - E. Hangar Lease with West Virginia Division of Aviation
    1. ACTION DESIRED: Motion to approve the Hangar Lease with the West Virginia Division of Aviation.
  - F. Kimball Change Order No. 6 to Improve Airport Drainage Project
    1. ACTION DESIRED: Motion to approve L.R. Kimball Change Order No. 6.
  - G. Update on Mott MacDonald matter
    1. ACTION DESIRED: Action may be taken based on legal counsel advise.
- XIII. Personnel, Operations, General Aviation, Maintenance, Police, Military and Marketing Reports are included in your packet for review. If you have any questions, please contact Assistant Airport Director Ranieri.
- XIV. Adjournment
- A. REMINDER: The next meeting is March 24, 2021 at noon.