



November 30, 2020

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, December 2, 2020 at Noon**, see Zoom call-in information, below:

Meeting ID: 915 8913 9035; One tap mobile: +13126266799,91589139035# US (Chicago); +16465588656,91589139035# US (New York).

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington D.C)
- +1 346 248 7799 US (Houston)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)

Meeting ID: 915 8913 9035

Find your local number: <https://zoom.us/j/91589139035>

Nicholas A. Keller
Airport Director



**Board Meeting
AMENDED AGENDA
December 2, 2020 at 12:00 p.m.**

1. **Call to Order** – Chairperson Ed Hill
2. **Roll Call**
3. **Introduction of New Board Member**
 - A. Commissioner Ben Salango
4. **Approval of the Agenda**
5. **Approval/Correction of October 23, 2020 Meeting Minutes**
6. **Personnel**
 - A. Holiday appreciation gift for employees
 - 1) Recommendation: \$100 Kroger gift card for full-time employees and \$50 Kroger gift card for part-time employees.
ACTION DESIRED: Motion to approve holiday gift cards for employees.
7. **Legal Issues**
 - A. Update on Corotoman Lawsuit – Melissa Foster Bird
ACTION DESIRED: Motion to follow the advice of legal counsel regarding Corotoman lawsuit.
 - B. General Counsel – Chairperson Hill
ACTION DESIRED: A motion to approve the Airport Director to engage Babst Calland as general counsel effective immediately until March 1, 2022.
8. **Airport Director's Report** – Nick Keller
 - A. Summersville Airport – Rodney LeRose
 - 1) Discuss management of Summersville Airport
 - B. OnBoard Update
 - 2) 3 Minute Introduction Video of OnBoard/Passageway Board Meeting Platform
9. **Construction Report** – General Tackett
10. **Finance** – Trip Shumate
 - A. Passenger Facility Charge Series 2020 B Bonds
 - 1) To consider and adopt a proposed Supplemental Resolution approving the terms and other provisions of the Series 2020 B Bonds.
ACTION DESIRED: A motion for the Board to adopt a proposed Supplemental Resolution approving the terms and other provisions of the Series 2020 B Bonds.
 - B. Refinance of existing Customer Facility Charge Bond, adding funds to finance architectural and engineering services for rental car and maintenance relocation.

- ACTION DESIRED: Motion to approve refinancing of the bond.**
- C. West Virginia Infrastructure and Jobs Development Council Grant
ACTION DESIRED: A motion for the Board to approve the reimbursement request for invoices related to US Customs building.
- D. Net Operating Income Statement – Maggie Leaprot
- E. CARES Act Funding – Maggie Leaprot
- F. Attached for your review and information:
Statement of Cash Balances, Outstanding Debt, Check Register, and Chase VISA Statements with Credit Card Statements
11. **Military Affairs** – Col. Peters
12. **General Aviation** – Chairperson Hill
- A. Formation of General Aviation Committee
13. **Contracts and Leases**
- A. PGAL Scope of Work for Maintenance Relocation
ACTION DESIRED: Board approval of the Scope of Work for Maintenance Relocation with PGAL.
- B. Schnabel Scope of Services for Maintenance Area Slide Repair
ACTION DESIRED: Board approval of Scope of Services with Schnabel.
- C. U.S. Customs
ACTION DESIRED: Board approval to award base bid and alternate 3 to Agsten Construction in the amount of \$3,009,000.00.
- D. Kimball Agreement for Professional Services for New Airport Maintenance Facility
ACTION DESIRED: Board approval of Agreement for Professional Services for New Airport Maintenance Facility with Kimball.
- E. Marshall University Change Order #4 in the amount of \$56,136.04
ACTION DESIRED: Motion to approve Marshall University Change Order #4 in the amount of \$56,136.04.
14. **Personnel, Police, Operations, General Aviation Report, Maintenance, and Marketing Reports** are included in your packet for review. If you have any questions, please contact Assistant Airport Director Ranieri.
15. **Adjournment**

Reminder: The next meeting is January 27, 2021 at Noon