



September 18, 2020

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, September 23, 2020 at Noon**, see call-in information, below:

**You can dial in using your phone.** United States (Toll Free): [1 866 899 4679](tel:18668994679); United States: [+1 \(571\) 317-3116](tel:+15713173116); **Access Code:** 751-220-701.

**Nicholas A. Keller**  
**Airport Director**



**Board Meeting  
Amended Agenda  
September 23, 2020 at 12:00 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Approval/Correction of August 26, 2020 Meeting Minutes**
5. **Personnel**
  - A. Annual Review & Employment Agreement with Airport Director – Chairman Hill  
**Action Desired: Motion for approval of employment agreement.**
6. **Legal Issues Report** – Chuck Bailey
  - A. Hold Harmless Letter for Trip Shumate  
**ACTION DESIRED: Motion for approval of Hold Harmless letter for Trip Shumate.**
7. **Airport Director's Report** – Nick Keller
  - A. Discussion on Board Software Options
8. **Construction**
  - A. Taxiway B Rehabilitation and Construction  
**ACTION DESIRED: Motion to approve awarding the base bid and add alternates to Central Contracting, subject to PFC collection authority.**
  - B. Maintenance Area Slip Repair – Improve Airport Drainage-Phase II  
**ACTION DESIRED: Motion to award the bid to Bear Contracting in the amount of \$828,540.00, subject to PFC collection authority.**
  - C. Runway Rehabilitation Phase-1 Update: Paving is complete, waiting for final grooving and painting.
  - D. Marshall Flight School Construction Update – Roger Hill
  - E. Customs Project Update
  - F. Hotel/Marshall residence hall
  - G. Rental car service area and airport maintenance department relocation
    1. Proposals have been received from interested architectural firms for design.  
**ACTION DESIRED: Motion to select an architectural firm.**
9. **Finance** – Trip Shumate
  - A. Submissions in response to Request for Proposals for PFC Bond  
**ACTION DESIRED: As discussed by the Finance Committee, a motion for the Board to approve the Premier Bank proposal for PFC Bond.**
  - B. West Virginia Infrastructure and Jobs Development Council Grant

**ACTION DESIRED:** As discussed by the Finance Committee, a motion for the Board to approve the reimbursement request for invoices related to US Customs building.

- C. Passenger Facility Charge Bond – Maggie Leaprot
1. Public hearing per notice in the *Charleston Gazette-Mail* on September 10, 2020 and September 17, 2020.
  2. To consider on third reading and enactment of a proposed Bond Ordinance authorizing its Airport Improvement Revenue Bonds, in one or more series, in the aggregate principal amount not to exceed \$7,000,000 (the “Bonds”), to finance a portion of the costs of acquiring certain emergency, safety and maintenance equipment and constructing certain capital improvements at Yeager Airport entitled:  
**AN ORDINANCE AUTHORIZING THE ISSUANCE OF CENTRAL WEST VIRGINIA REGIONAL AIRPORT AUTHORITY AIRPORT IMPROVEMENT REVENUE BONDS, IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT MORE THAN \$7,000,000 TO FINANCE A PORTION OF THE COSTS OF ACQUIRING CERTAIN EMERGENCY, SAFETY AND MAINTENANCE EQUIPMENT AND CONSTRUCTING CERTAIN CAPITAL IMPROVEMENTS AT YEAGER AIRPORT AND TO PAY OTHER COSTS IN CONNECTION THEREWITH; PROVIDING FOR THE RIGHTS AND REMEDIES OF, AND THE SECURITY FOR, THE REGISTERED OWNERS OF SUCH BONDS; AND ENACTING OTHER PROVISIONS WITH RESPECT TO SUCH BONDS.**
  3. To consider and adopt a proposed Supplemental Resolution approving the terms and other provisions of the Bonds.
- D. Attached for your review and information:  
Statement of Cash Balances,  
Net Operating Income Statement,  
Outstanding Debt,  
Check Register, and  
Chase VISA Statements with Credit Card statements
10. **Military Affairs – Col. Peters**
11. **Contracts and Leases**
- A. Property acquisition of two vacant lots on Keystone Drive  
**Action Desired: Motion to authorize the purchase of parcels from Gary and Anna Legg in the amount of \$12,420.**
  - B. Property acquisition of 208 Keystone Drive  
**Action Desired: Motion to authorize the purchase of 208 Keystone Drive in the amount of \$28,000.**

12. **Personnel, Police, Operations, General Aviation, Maintenance, and Marketing Reports are included in your packet for review. If you have any questions, please contact Assistant Airport Director Ranieri.**
13. **Adjournment**

**Reminder: The next meeting is October 28, 2020 at Noon**