



May 22, 2020

AMENDED PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, May 27, 2020 at Noon** via telephone, see call-in information, below:

You can dial in at **1-866-899-4679 [Toll Free]** or **1-312-757-3119**; Access Code: **645-966-021**.

Nicholas A. Keller
Airport Director



Board Meeting
Amended Agenda
May 27, 2020 at 12:00 p.m.

1. Approval/Correction of April 22, 2020 Meeting Minutes
2. **Personnel Report** – Emiley Schoolcraft
3. **Legal Issues Report** – Chuck Bailey
 - A. Preliminary resolution of claim against the insurer for Dr. Smith's EMAS crash
 - B. Completing Bid and Construction Documents for Marshall Facility
 - C. Completing contracts with Marshall
 - D. Monitoring legal issues that might arise with the slip on Airport Rd.
 - E. Negotiations with certain car rental companies regarding operations
 - F. Possible completion of negotiations with Faber to do remodeling
4. **Airport Director's Report** – Nick Keller
5. **Construction**
 - A. Overview of future construction projects and their status
 - B. L.R. Kimball's May 2020 Engineer's Report
 - C. Marshall Aerial View
6. **Finance** – Trip Shumate
 - A. Invoices over \$5,000.00
ACTION DESIRED: Motion for approval of payment of invoices over \$5,000.00
 - B. Update on financial impacts of COVID-19
ACTION DESIRED: Committee actions may be taken if deemed appropriate after discussion.
 - C. Workers Compensation 2020-2021 Renewal Quote
ACTION DESIRED: Approval to pay the renewal to Brickstreet Insurance for Workers Compensation insurance in the amount of \$65,157.00.
7. **Military Affairs, Public Safety and Police** – Col. Bill Peters
8. **Operations Report** – Russ Kennedy
9. **General Aviation Report** – Kevin Price
10. **Marketing the Airport Report** – Dominique Ranieri
Airline Activity Report
11. **Contracts and Leases**
 - A. Supplemental Agreement for Runway Rehab Design.
ACTION DESIRED: Approval of the Supplemental Agreement for Runway Rehab Design with ADCI subject to legal counsel approval.
 - B. Civil Air Patrol Lease Extension

ACTION DESIRED: Approval of a ten-year lease extension with the Civil Air Patrol.

C. Property Acquisition below Airport Road slip

ACTION DESIRED: Approval of the property acquisition of 339 Keystone Drive subject to legal counsel approval.

D. Amendment to professional service agreement

ACTION DESIRED: Approval of the amendment to professional services agreement with L.R. Kimball for U.S. Customs project.

E. License of property use.

ACTION DESIRED: Approval of the license of property use with the Department of the Army 160th Special Operations Aviation Regiment subject to legal counsel approval.

13. **Adjournment**

Reminder: The next meeting is June 24, 2020 at Noon