



April 16, 2020

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, April 22, 2020 at Noon** via virtual or telephonic via the following:

Please join the meeting from your computer, tablet or smartphone-
<https://global.gotomeeting.com/join/625973629>;

You can also dial in using your phone - [1 877 568 4106](tel:18775684106) ; Access Code: 625-973-629;

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Nicholas A. Keller
Airport Director



Board Meeting
Amended Agenda
April 22, 2020 at 12:00 p.m.

1. Approval/Correction of March 25, 2020 Meeting Minutes
2. **Personnel Report** – Emiley Schoolcraft
 - A. Resolution of appreciation for employees and hero pay ratification
ACTION DESIRED: Motion for approval of Resolution of Appreciation and Ratification of Hero Pay.
3. **Legal Issues Report** - Chuck Bailey
 - A. Update on insurance claim for reimbursement resulting from September 2019 aircraft accident into EMAS.
ACTION DESIRED: Board action may be taken relating to this issue.
 - B. Marshall University Aviation School Lease
ACTION DESIRED: Approval of the lease with Marshall University, subject to legal counsel approval
4. **Airport Director's Report** – Nick Keller
5. **Construction**
 - A. Discussion of architect renderings for terminal renovation with Thrasher Engineering
 - B. Update on passenger facility charge project status
 - C. Update on U.S. Dept. of Commerce Economic Development Administration grant application for sewer line and Marshall apron
 - D. Runway Rehabilitation (Phase 1)
ACTION DESIRED: Motion to award the runway rehabilitation bid to West Virginia Paving, Inc. in the amount of \$3,957,525.00 and to apply for and accept a runway rehabilitation grant from the Federal Aviation Administration.
 - E. Discussion regarding non-aeronautical development projects on airport property
6. **Finance** – Trip Shumate
 - A. Invoices over \$5,000.00
ACTION DESIRED: Motion for approval of payment of invoices over \$5,000.00.
 - B. Discussion of COVID-19 financial impacts and tenant requests for relief
ACTION DESIRED: Board actions may be taken if deemed appropriate after discussion
 - C. CARES Act funding from the Federal Aviation Administration
ACTION DESIRED: Authorization to accept CARES Act grants through the Federal Aviation Administration
7. **Military Affairs, Public Safety and Police** – Col. Bill Peters/James Mason
8. **Operations Report** – Russ Kennedy

9. **General Aviation Report** – Kevin Price
10. **Marketing the Airport Report** – Dominique Ranieri
Airline Activity Report
11. **Contracts and Leases**
 - A. Schnabel Proposal for General Geotechnical Support Services On-Call
ACTION DESIRED: Approval of Schnabel proposal for general geotechnical support services on-call
 - B. Intergovernmental Transfer of T-hangars to the Nicholas County Airport Authority in the amount of \$10,000
ACTION DESIRED: Motion of approve the intergovernmental transfer.
 - C. TSA and FAA Cleaning Contracts
ACTION DESIRED: Motion to approve lease amendments, contracts or other transaction agreements with the Federal Aviation Administration and Transportation Security Administration to provide additional cleaning services, subject to legal counsel approval.
12. **Adjournment**

Reminder: The next meeting is May 27, 2020 at Noon