



March 19, 2020

PUBLIC NOTICE

The monthly meeting of the Board of Members of the Central West Virginia Regional Airport Authority will be held on **Wednesday, March 25, 2020 at Noon** via virtual or telephonic via the following:

Please join the meeting from your computer, tablet or smartphone-
<https://www.gotomeet.me/YeagerAirport/board-meeting>;

You can also dial in using your phone - [1 877 309 2073](tel:18773092073) ; Access Code: 490-994-853;

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Nicholas A. Keller
Airport Director



Board Meeting
Agenda
March 25, 2020 at 12:00 p.m.

1. Approval/Correction of February 26, 2020 Meeting Minutes
2. **Personnel Report** – Emiley Schoolcraft
3. **Legal Issues Report** - Chuck Bailey
4. **Airport Director's Report** – Nick Keller
 - A. Airport COVID-19 Response
ACTION DESIRED: Board actions may be taken as a result of the discussion if deemed appropriate.
5. **Construction**
 - A. ADCI Agreement [Scope of Work and Price proposal for RWY 5/23 Rehabilitation Pkg 1 Construction Administration and Construction Management and Inspection (CA/CMI) Services]
ACTION DESIRED: As recommended by the Construction Committee approval for the Chairman to sign the ADCI Agreement [Scope of Work and Price proposal for RWY 5/23 Rehabilitation Pkg 1 Construction Administration and Construction Management and Inspection (CA/CMI) Services].
 - B. LR Kimball Marshall Aircraft Apron Agreement
ACTION DESIRED: The Construction Committee recommends the Board make a motion to approve the Chairman signing the LR Kimball Marshall Aircraft Apron Agreement.
6. **Finance** – Trip Shumate
 - A. Invoices over \$5,000.00
ACTION DESIRED: Motion for approval of payment of invoices over \$5,000.00.
 - B. Audit
 - C. COVID-19 – Debt Payments
ACTION DESIRED: Motion to pay interest only on current Summit Bank loans for the foreseeable future.
7. **Military Affairs and Public Safety** – Col. Bill Peters/James Mason
8. **Operations Report** – Russ Kennedy
9. **General Aviation Report** – Kevin Price
10. **Marketing the Airport Report** – Dominique Ranieri
Airline Activity Report
11. **Contracts and Leases**
 - A. First CRW Air Services Agreement Amendment [Spirit Airlines]
ACTION DESIRED: Motion for the Board to approve the Chairman signing the First CRW Air Services Agreement Amendment.

- B. Amendment to L.R. Kimball Customs Agreement [the amendment will include the description of the Line Shack and Customs] to combine the two previously approved agreements into one and the fee for the design services through the construction document phase.

ACTION DESIRED: Motion to approve the amendment to the agreement with L.R. Kimball subject to legal counsel approval.

12. **Adjournment**

Reminder: The next meeting is April 22, 2020 at Noon